



Polk County, Texas

ORDER

COPY

OF THE POLK COUNTY COMMISSIONERS COURT

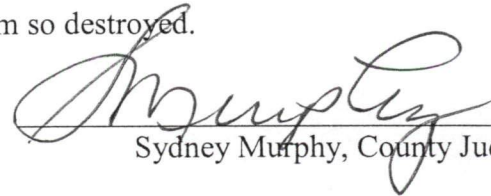
Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held November 10, 2015, certain items as listed on Asset Management Forms attached hereto were determined to be salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned items on listed on Exhibit "A" (consisting of 5 pages) of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

FURTHER, the aforementioned items on listed on Exhibit "B" (consisting of 1 pages) of this Order are hereby designated as Surplus Property of the County and shall be disposed of by sale through competitive bidding administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibits "A" and "B" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction and/or competitive bidding) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.


Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on November 10, 2015.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.


Schelana Hock, County Clerk
Polk County, Texas

(Seal)



From: CEM

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 10/26/15

Inventory Items	Description of Equipment	Serial Number
	HP Laserjet 2600 Printer	CND C58860NT ID # 017485
	Tripp-lite Power Supply	99156408614063126 350VA 180W - (no longer works properly)
	Tripp-lite Power Supply	99156408614008241 305VA 180W - (no longer works properly)
	Icon Radio w/ Microphone	19873/9280000112
	ADI-AR-447 Radio	9280000112
	Black leather Chair	N/A (furniture - broken)
	HP Computer keyboard	BAUHP016A0RB5H
	Particle board desk	N/A (furniture)
	Document shelf	N/A (furniture)

Transferring/Selling Dept. Emergency Management

Dept. Head Signature [Signature]

Receiving Department Maintenance Engineering

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

From: OEM

Polk County Asset Management Form

Type of Transaction (check one)

Transfer

Surplus/Salvage

Waste

Date of Transaction

10/26/15

Inventory Items

Description of Equipment	Serial Number
HP Compaq CPU Tower	MKLO0300NK (no longer works properly)
Dell Computer Towers	6N4T M G I (no longer working properly)
Base unit HP Workstation K14400	2U8M420FKQ (no longer working properly)
Rolling document File Cart	None (furniture)

Transferring/Selling Dept.

Emergency Management


Dept. Head Signature



Receiving Department

Maintenance Engineering

Dept. Head Signature



DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

* Please have data processing remove hard drives from
Computers. *

Polk County Asset Management Form

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction 10-23-15

Inventory Items	Description of Equipment	Serial Number
	CP2025 HP Color LaserJet	CNGS 385687

Transferring/Selling Dept. Permit Department

Dept. Head Signature *[Signature]*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Inventory Item	Description of Equipment	Serial Number

Transferring/Selling Dept.

Dept. Head Signature

Receiving Department

POLK COUNTY ASSET MANAGEMENT FORM

Type of Transaction:

Transfer
Surplus/Salvage
Waster

Maintenance
Surplus

Date of Transaction:

08/12/2015

Inventory Items:

Description of Equipment	Serial Number
#10 can holder	NA

Transferring/Selling Dept.:

Aging Department

Dept. Head Signature:

[Handwritten Signature]

Receiving Department:

Dept. Head Signature:

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Transferring item to maintenance for selling/auction.

Copy to Transferring Dept., Receiving Dept., Maintenance Engineering and County Auditor

Polk County Asset Management Form

1497

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

10-20-15

Inventory Items

Description of Equipment	Serial Number
Bosch 19" LCD monitor	BSH1010YGT00106

Transferring/Selling Dept.

Courthouse Security - Judicial

Dept. Head Signature

Ray Braun

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	2003 Mack Truck CH613	1M1AA13Y83W153140

Transferring/Selling Dept.

Dept. Head Signature 

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: